



Evofem Biosciences, Inc., (NASDAQ: EVFM) is a clinical-stage biopharmaceutical company committed to developing and commercializing innovative products to address unmet needs in women's sexual and reproductive health. Evofem Biosciences exists to advance the lives of women by developing innovative solutions, such as woman-controlled contraception and potential protection from certain sexually transmitted infections (STIs). The Company is leveraging its proprietary Multi-purpose Vaginal pH Regulator™ (MVP-R) platform to develop AMPHORA®, which if approved will be the first on-demand and female controlled MVP-R birth control method in the U.S.

We are a growing 50+ person team based in San Diego, CA. Our sole purpose is also our soul purpose: to improve the lives of women. We are committed to discovering and developing innovative healthcare solutions that put women first.

Sr. Manager, Enterprise Applications

Job Summary:

Plans, conducts and directs the analysis of business problems to be solved with enterprise applications. Manages the performance of projects and activities such as development, design, analysis, evaluation, testing, debugging and implementation of business applications in support of cross-functional enterprise areas. Analyzes, installs, acquires, modifies and supports operating systems, database or utilities software. Manages projects and project budgets for business applications and development activities.

Job Responsibilities:

- Provides oversight of company-wide business applications.
- Prepares schedules, reports status as well as making hiring decisions.
- Acts as a liaison between the end users and the application product support.
- Administers and develops database systems.
- Performs programs and systems development, configuration and implementation of systems.
- Confers with personnel of organizational units involved to analyze current operational procedures, identify problems, and learn specific input and output requirements such as forms of data input, how data is to be summarized, and formats for reports.
- Aids in the writing of detailed descriptions of user needs, program functions, and steps required to develop or modify business processes and computer systems.

- Supports the review of computer system capabilities, workflow, and scheduling limitations to determine if requested program or program change is possible within existing system.
- Prepares workflow charts and diagrams to specify in detail operations to be performed by equipment and computer programs and operations to be performed by personnel in system.
- Supports the preparation of technical reports, memoranda, and instructional manuals as documentation of program development.
- Upgrades system as assigned and corrects errors to maintain system after implementation.
- Ensures work is performed in compliance with company policies including Privacy and other regulatory, legal, and safety requirements.
- Directs the strategic development, management and deployment of enterprise applications to support business operations.
- Designs complex business interfaces between internal and external systems.
- Troubleshoots problems and acts as a liaison between the end users and the application product support team.
- Performs programs and systems development, configuration and implementation of systems and tools selection.
- Reviews computer system capabilities, workflow, and scheduling limitations to determine if requested program or program change is possible within existing system.
- Other responsibilities as assigned.

Competencies:

- Deep technical knowledge of database and business systems:
 - Working technical knowledge of current network protocols, operating systems, and standards.
 - Ability to operate tools, components, and peripheral accessories.
 - Able to read and understand technical manuals, procedural documentation, and OEM guides.
 - Ability to conduct research into PC issues and products as required.
 - Ability to present ideas in user-friendly language.
- Strong customer-service orientation.
- Skilled at creating an environment which supports the timely exchange of high-quality information.
- Proficient at promoting effective working relationships in multi-disciplinary teams.
- Adaptability to quickly and proactively implement change initiatives, providing guidance to others in meeting changing needs.
- Ability to lead in all aspects of software development, business analysis, development, QA and documentation

- Ability to exercise independent judgment and discretion in overall project management and prioritization, planning and tracking project progress.
- Ability to manage multiple priorities while ensuring projects are completed within required timelines.
- Skilled at creating an environment which supports the timely exchange of high-quality information.

Supervisory Responsibility:

- Mentors employees to implement best practices to motivate and organize their teams.
- Participates in the selection, development, performance appraisal, merit recommendation, and promotion of staff.

Education and Qualifications:

- Bachelor's degree in Computer Science, Information Systems, or Business, preferred.
- 12+ years of experience working in a business applications environment.
- 5+ years prior experience in a leadership role managing employees and/or contractors.
- 7+ years previous experience in a regulated environment.
- Solid understanding of, and experience running IT operations in compliance with 21 CRF Part 11, COBIT 4, and J-SOX.
- Experience with:
 - Database administration and development within enterprise systems.
 - Business applications.
 - Web and Cloud Applications.
 - Quality Systems and Processes.
 - Regulated Environments and Software Validation.
 - Broad functional business experience in various processes of supported applications.
 - CRM Systems.

Travel:

- Limited travel- generally less than once a month.

Evofem Biosciences provides a competitive salary and generous benefits package including medical, dental, vision coverage, 401k, paid vacation and Holidays.

Evofem Biosciences is an Equal Opportunity Employer

No agencies please